



> praxis | for students

internships prácticas stage počáteční praxe praktika praktyka tirocinio

ENCATC > PROMOTING STUDENTS' MOBILITY|
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Editor: GiannaLia Cogliandro
Texts: Rosa Diaz Dominguez
communications@encatc.org



Education and Culture DG

2nd YOUNG CULTURAL POLICY RESEARCHERS FORUM 2008 15-16 October 2008, Lyon



Dear Members,
48 young researchers and experts on European cultural policy from 17 different countries attended the 2nd Young Cultural Policy Researchers Forum that took place last 15 and 16 October 2008 in Lyon at the occasion of the 16th ENCATC Annual Conference and the Cultural Policy Research Award ceremony.

This important initiative of the European Cultural Foundation (ECF), implemented in partnership with the European Network of Cultural Administration Training Centres, ENCATC has the ambition to give young/early career cultural policy researchers the opportunity to meet their colleagues; to present their recent research activities; to enhance university research in the field of cultural policymaking by emphasising the concrete outcomes; to explore, through comparative trans-national research, the challenges and stakes ahead for today's Europe in order to anticipate new orientations and finally to contribute to the setting up of a network of Ph D graduates and researchers.

The Forum 2008 focused on “**Cross-cultural, qualitative approaches to cultural policy research**”. The idea was to discuss and analyse to what extent

we, as cultural policy researchers, are effective when using such comparative cross-cultural approaches. What are our approaches to culturally diverse countries and regions where policies and realities are sometimes incomparable? What are the difficulties we face and the lessons we learn when implementing cross-cultural approaches in our analytical framework? How do we collaborate and share such comparative cross-cultural methods of research in a networking mode, both online and offline? Do we explore all possible resources for research and how do we use Internet to enrich our research experiences? Do the policy recommendations we offer as a result of our research consider the diversity of our societies and cross-cultural communication at all levels?

A comprehensive and well elaborated cultural policy research is usually based on comparative methods of analysis, related to two and more countries, cultures or regions of the world. Qualitative approaches are in the hearth of such analysis, especially in areas where comparison of data is impossible, difficult, or no data are collected on the subject. Qualitative approaches are always more “rich”, time consuming and less able to be generalised. They are based on a subjective viewpoint and personal observations, related to in depth interviews, focus groups, round table consultations and other methods.

ENCATC is grateful to the European Cultural Foundation for having offered us the privilege of organising such an important initiative and is already looking forward to the organisation of the 3rd Forum in 2009. Meanwhile, with the aim of offering a platform for discussion to the European young researchers an open space on the ENCATC website will be open before the end of this year.

Yours truly,
Giannalia Cogliandro
ENCATC Secretary General



Centre for European Studies Brussels, Belgium

The Centre for European Studies is the official think-tank of the European People's Party. Centre offers at its office in Brussels internships of three to six months for university graduates of Europe.

The internship is focused on immersing the successful candidates with the short - term and long-term policy research and other activities of the Centre: organizing meetings and conferences, preparing reports and analysis, editing publications including the 'European View', updating the website and databases, communicating with member foundations, co-operating with the European People's Party in policy research and other activities, liaising with officials from the European institutions, etc.

Criteria:

To apply for the internship programme, you must fulfill the following criteria:

- You must hold a university degree. Additional educational qualifications are welcome
- You must be fluent in English, also in writing. Adequate knowledge of one or two more languages is considered an asset
- Computer literacy and internet experience
- Additional experience in policy research considered an asset
- Good knowledge of European politics

Remuneration:

Remuneration for interns is comparable to the internship programmes offered at the European institutions.

How to apply:

Send in English a motivation letter, together with a European CV
(<http://europass.cedefop.europa.eu/europass/previous.action>)
to na@epp.eu

There is no application deadline. Internships are granted depending on demand throughout the year.

Contact:

For more information on the internship programme of the Centre, please send an email to: na@epp.eu

Centre for European Studies
Rue du Commerce, 10
1000 Brussels, Belgium



Traineeship at the European Commission Brussels, Belgium

The Traineeship Programme of the European Commission for **October 2009** will be opening on **Monday 1 December 2008 in the afternoon**

The on-line application form will be available until **Sunday 15 February 2009**.

The aim of the official in-service training with the Commission of the European Union is to provide young university graduates with a unique, first-hand experience of the workings of the European Commission in particular, and of the EU institutions in general. The training also aims to provide an understanding of the objectives and goals of the EU integration processes and policies.

The tasks include assisting with high-level administrative and logistical tasks, such as organising working groups, forums, public hearings and meetings, compiling information and documentation, preparing reports and answering queries, among other.

For complete information:

http://ec.europa.eu/stages/index_en.htm



German Technical Cooperation Brussels, Belgium

gtz

The Brussels Representation of the GTZ, the German Technical Cooperation, is looking for an Intern for a period of 6 months. The internship will be remunerated.

Tasks:

- Assisting in the organisation of workshops and conferences
- Research of EU development policies
- Monitoring of the activities of the Development Committee of the European Parliament

Profile:

- Recent graduate in the field of political or social sciences (or other relevant studies);
- Interested in and some experience with international development policies
- Good knowledge of EU institutions, preferably a previous internship with the Parliament or the Commission;
- Excellent English & German skills, French would be an asset.

**Please send a CV and a letter of motivation to gtz-brussels@gtz.de. For questions, write to o Claudia Garman, claudia.garman@gtz.de
Deadline: 21 December 2008**



Cultural Diplomacy Latin America Berlin, Germany

El Instituto de Diplomacia Cultural en Berlin está comenzando un nuevo proyecto para organizar el foro **"Europe meets Latin America"** que tratará de acercar posturas entre estas dos grandes áreas mediante charlas, conferencias y workshops, especialmente organizados para jóvenes líderes de ambos continentes.

El Instituto busca nuevos becarios, para trabajar en Berlin, éstos deberían de ser originarios de Latinoamérica y con un buen nivel de inglés.

Para mayor información acerca del proyecto que se desarrollará del 9 al 14 de Marzo de 2009, contactar a:

Carmen Guijarro Rincón
Institute for Cultural Diplomacy
 Keithstr. 14 D-10787 Berlin, Germany
 Tel.: +49 (0) 30 2360 768
info@culturaldiplomacy.org,
www.culturaldiplomacy.org



Palazzo Ricci Siena, Italy

Die Europäische Akademie für Musik und Darstellende Kunst Palazzo Ricci in Montepulciano (Siena) vergibt mit Unterstützung des DAAD für das Jahr 2009 ein dreimonatiges Praktikum vom 15. Juli bis zum 15. Oktober 2009 an Studierende der Studiengänge Kunst- und Kulturmanagement.

Die Praktikumsstätigkeit umfaßt u.a.:

- die organisatorische und logistische Assistenz bei der Vorbereitung von Meisterkursen, Konzerten und Sonderprojekten sowie bei der Betreuung von Dozenten, Studenten und Gästen,
- die Beantwortung und Verwaltung von Anfragen und Anmeldungen,
- die Herstellung von Programmheften und Werbeträgern

Deutsch- und Englischkenntnisse erforderlich, Italienisch willkommen. Die Zusendung der Bewerbungen mit Lebenslauf, Zeugnissen aus vorherigen Tätigkeiten, Motivations-schreiben und Foto wird erbeten an:

Europäische Akademie für Musik und Darstellende Kunst
 z.H. Erdmuthe Brand, Geschäftsführerin
 Via Ricci 9-11
 I - 53045 Montepulciano
 Tel/Fax: +39 0578 75 60 22
info@palazzoricci.com
www.palazzoricci.com



European Centre for the Development of Vocational Training Thessaloniki, Greece

CEDEFOP, the European Centre for the Development of Vocational Training, offers two five-month periods of in-service training (stages) for young university graduates and public service employees. Trainees are selected from nationals of the EU Member States. The training periods involve work experience in one of the departments of CEDEFOP and run from 1 March and 1 September each year.

Work carried out by the trainees would be equivalent to that given to junior executive-grade officials e.g. writing minutes of meetings, research on a particular topic, assist the supervisor or the head of unit in his/ her activities.

Criteria:

- Applicants should be nationals from EU Member States. However a limited number of nationals from non-member countries may be accepted.
- The age limit for trainees is thirty. However, the joint committee of CEDEFOP may make exceptions to this age limit at the applicant's request.
- Trainees must have completed by the closing date for applications a course of university education and obtained a full degree or its equivalent or are public sector employees, provided they have a university degree or equivalent diploma or have been engaged in advisory duties for at least three years. Trainees may spend part of the period preparing a postgraduate thesis or an academic paper.
- Applicants must have a thorough knowledge of one Community language and a satisfactory knowledge of another Community language. Applicants from non-member countries must have a good knowledge of one Cedefop working language (EN, FR, DE, EL). Knowledge of other Community languages is considered an advantage.

Training grants: The grant is currently EUR 800 per month. In order to facilitate equal participation, disabled trainees may receive a supplement of 50% of the basic grant.

Deadline: 30 November 2008.

Contact:

CEDEFOP European Centre for the Development of Vocational Training
 PO Box 22427
 GR-55102 Thessaloniki
 phone: +30 23 10 49 0111
 email: info@cedefop.europa.eu
 internet:
<http://cedefop.europa.eu/index.asp>



EU Agency for Fundamental Rights Vienna, Austria

Twice a year, the EU Agency for Fundamental Rights (FRA) offers paid traineeships for periods of three to five months to young graduates. It aims at providing trainees with work experience in the administration of co-operation in the field of fundamental rights at the European level in order to gain an insight into FRA's objectives and activities, and to put their learning into practice. The FRA is being built on the former European Monitoring Centre on Racism and Xenophobia (EUMC), and it provides assistance and expertise to the EU and its Member States on fundamental rights matters. The aim is to support them to respect fully fundamental rights when they take measures or formulate courses of action.

Eligibility criteria:

- participants are nationals from EU Member States and candidates benefiting from a pre-accession strategy. A limited number of nationals from non-EU Member States are accepted, depending on the available resources
- trainees must have completed the first cycle of a higher education course (i.e. university education) and obtained a full degree or its equivalent by the closing date for applications
- candidates must have very good knowledge of at least two Community languages. Candidates from non-EU Member States must have a good knowledge of at least one of the working languages of FRA, preferably English or French

Trainees are awarded a monthly grant of EUR 1000. Recruited trainees will get travel expenses reimbursed at the beginning and the end of the traineeship. Disabled trainees may receive a supplement to their grant up to their grant equal to a maximum of 50% of the amount of the grant.

Deadline:

30 November - for training periods starting 1 March until 31 July.

Rules governing traineeship periods at FRA

http://fra.europa.eu/fra/material/pub/vacancies/internship/internship_rules_fra_en.pdf

Traineeship periods at the Fundamental Rights Agency - FRA

http://fra.europa.eu/fra/index.php?fuseaction=content.dsp_cat_content&catid=448019041fd72

Contact:

European Union Agency for Fundamental Rights (FRA)

Rahlgasse 3 A – 1060 Vienna

phone: +43 (1) 580 30 - 60

email: recruitment@fra.europa.eu

internet: <http://fra.europa.eu>



Orchestral Tours Internships London, UK

The Orchestral Touring division of the London office of IMG Artists is seeking interns from January 2009, for a period of three months. Working closely with the entire team, this internship is a support position that involves a variety of administrative tasks relating to the overall management of current and forthcoming orchestral tours.

IMG Artists is looking for candidates who possess a love and knowledge of classical music and proven administrative and computer skills. Applicants must also be self-motivated with excellent communication skills, possess a good attitude and the ability to take direction. Interns must have fluent written and spoken English, additional languages would be an advantage. In return, interns will gain invaluable experience and contacts. This is an expenses only paid position of up to £100 per week. The internship scheme is ongoing and we will welcome applications for three month placements throughout 2009.

To apply, please send your CV and a covering letter to Beth Stead:
bstead@imgartists.com



Vocal Department Internship Paris, France

IMG Artists Paris propose d'accueillir un/une stagiaire dans son département lyrique.

Vous assisterez un de nos agents d'artistes et aurez pour mission: Le suivi des engagements en relation avec les artistes et salles d'accueil des spectacles, Le suivi du matériel des artistes (biographies, photographies, website...), Le suivi administratif des contrats (planning de répétitions, envoi des contrats et du matériel, voyages, coordination...)

Profil

- BAC +1 / +5
- Expérience souhaitée dans une association, un théâtre ou une structure musicale.
- Maîtrise des outils informatiques (Word, Excel, Outlook).
- Maîtrise de l'anglais indispensable.
- Intérêt pour la musique classique et l'Opéra.

Durée du stage D'une durée de 6 mois, le stage, à temps plein commencera le 1er juillet et se terminera le 31 décembre 2009

Contact Merci d'adresser votre candidature à Claire Feazey cfeazey@imgartists.com



ERICarts offers Student Internships Bonn, Germany

The European Institute for Comparative Cultural Research provides a limited number of internships to students interested to pursue a career in the field of comparative cultural research. Successful candidates will be provided with invaluable experience by working in an exciting and challenging think-tank environment which is informal and team oriented.

To apply please send an email/application containing a cover letter, your CV, one page summary outlining your research interests, information on your studies, previous work experience, and a letter of reference to the ERICarts Institute.

Successful candidates will have the opportunity to participate in the development and execution of transnational research projects and engage in an assortment of ERICarts' activities during their internship. For example:

Research Assistance: students will have the opportunity to participate in running comparative research projects of the Institute. They will be required to assist in the collection of information and data from a broad range of European countries. Students can also participate in the development of projects as well as contribute articles as appropriate.

Strategic Communication and Planning: students will be involved in the planning and execution of strategic communication activities for the Institute.

Project Administration: students will work together with staff members as part of a team and assist in the daily tasks required in the management of the Institute and its research projects.

The Institute is looking for people who show a strong commitment and interest in the field of comparative cultural research. Applicants should be within their graduate studies programme, have knowledge of cultural affairs in Europe and some research experience in at least one of the main research streams of the Institute. Prospective interns should be able to commit to the full agreed period and show reliability and punctuality, be a good team worker, pro-active and independent, and possess good verbal and written communication skills, as well as computer skills. English is the main working language of the Institute. Competency in other languages is also required.

ERICarts Institute:
Dahlmannstr. 26, 53113 Bonn, Germany
Tel: +49.228.242.0996 / 7
Fax: +49.228.241.318
E-mail: webmail01@ericarts.org



European Commission Delegation to the United Nations New York, USA

The Delegation of the European Commission to the United Nations in New York, offers three internship sessions per year. Internships are voluntary (unpaid), and interns will be required to work full-time (35-40 hours per week) during their internship period.

Programme:

Interns follow the activities of different UN bodies such as the Security Council, the General Assembly and its various committees, as well as the Economic and Social Council.

They are expected to monitor at least one of the many portfolios, related to political, economic or social matters such as: development and trade issues, sustainable development, environmental matters, human rights, women and children's rights, unfolding political crises, peacekeeping operations, humanitarian assistance, among others. Interns also participate at EU coordination meetings.

Criteria:

Interns are expected to serve (uninterrupted) min. 3 months / max. 6 months;

Interns must be citizens of the European Union or EU applicant countries;

They must be university graduates, with a minimum of 3 full years undergraduate studies, preferably with a background in development studies, economics, political sciences or law, and have knowledge of the European Union policies and institutions;

Be fluent in English, as it is the main working and reporting language of the Delegation. Knowledge of other languages (preferably French) is useful.

How to apply:

Download the application form and sent the completed form to the Internship Coordinator.

The application packet must include: completed application, resume, letter of motivation, letters of recommendation from a current or former professor or employer.

**Deadline 15 January for internship starting
September to December**

For more information :

**Delegation of the European Commission to
the United Nations**
222 East 41st Street
New York , NY 10017
phone: +1 (212) 371-3804
email: delegation-new-york-intern@ec.europa.eu
internet: <http://www.europa-eu-un.org>

Do you provide or are you interested in offering internships for students in the field of arts and cultural management? Please fill in this template and send it to communications@encatc.org or to the fax: +32.2.2030226

INTERNSHIP OFFER	
ABOUT THE INTERNSHIP	
Activity Field	
Number of placements	
Country	
City	
Description and Main Tasks	
Duration or Dates	
Contribution or Payment Or other conditions	
Other comments	
Documents to send	
Deadline for Application	
ABOUT THE INTERN	
Profile	
Studies Level (BA, MA...)	
Skills	
Languages	
ABOUT THE ORGANISATION	
Name of Organisation	
About the Organisation	
Contact person and email	
Telephone and Fax	
Email	
Address	

FOSTERING STUDENT´S MOBILITY

Praxis is a „members only“ newsletter offering internship opportunities for students and young graduates from ENCATC programmes in the cultural sector in Europe and beyond.

encatc

European Network
of Cultural Administration Training Centres



ENCATC 2008

Place Flagey 18

B-1050 Brussels

Tel: +32.2.201.29.12

e-mail : info@encatc.org

www.encatc.org